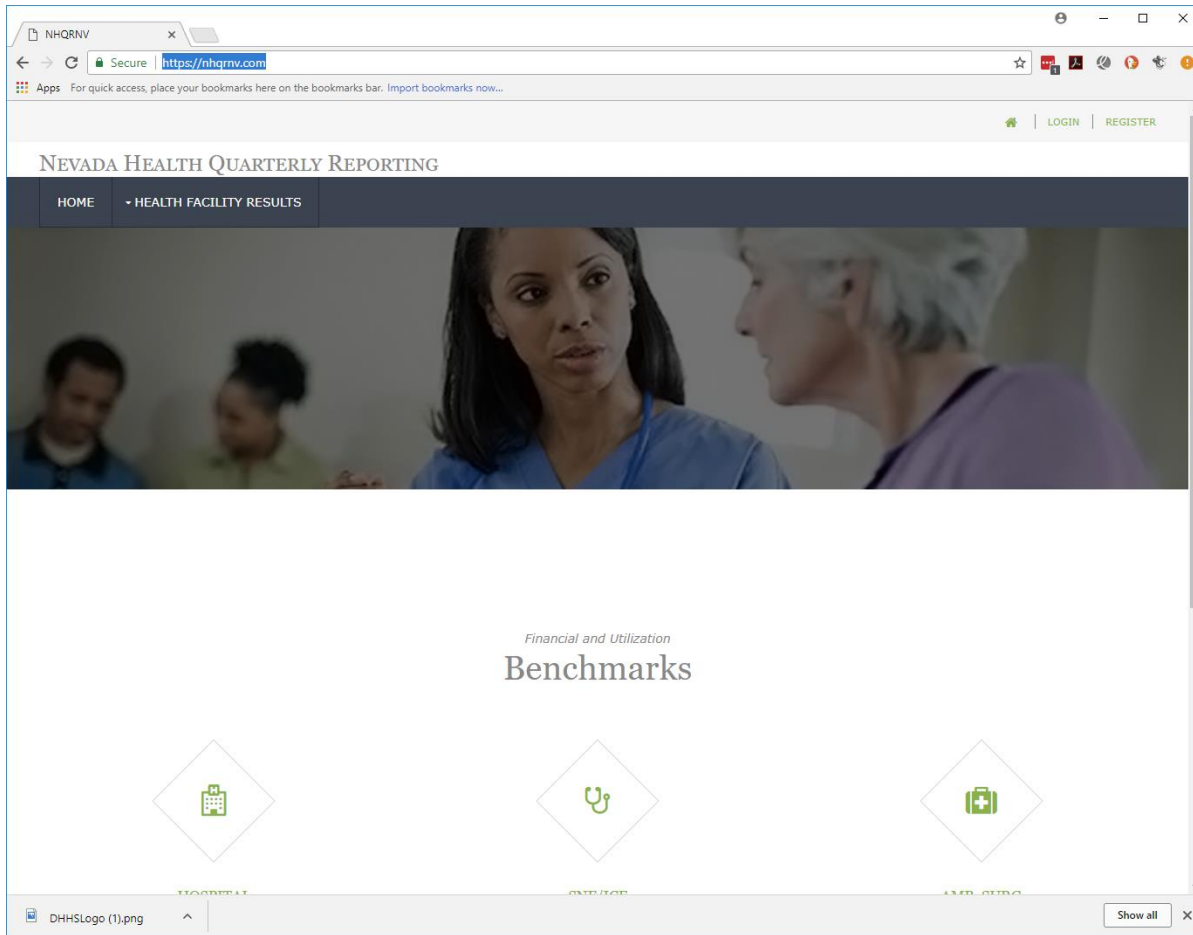


Registering on the Nevada Health Quarterly Reporting website.

Using Google's Chrome, please browse to nhqrvn.com, and select "Register" on the top right.



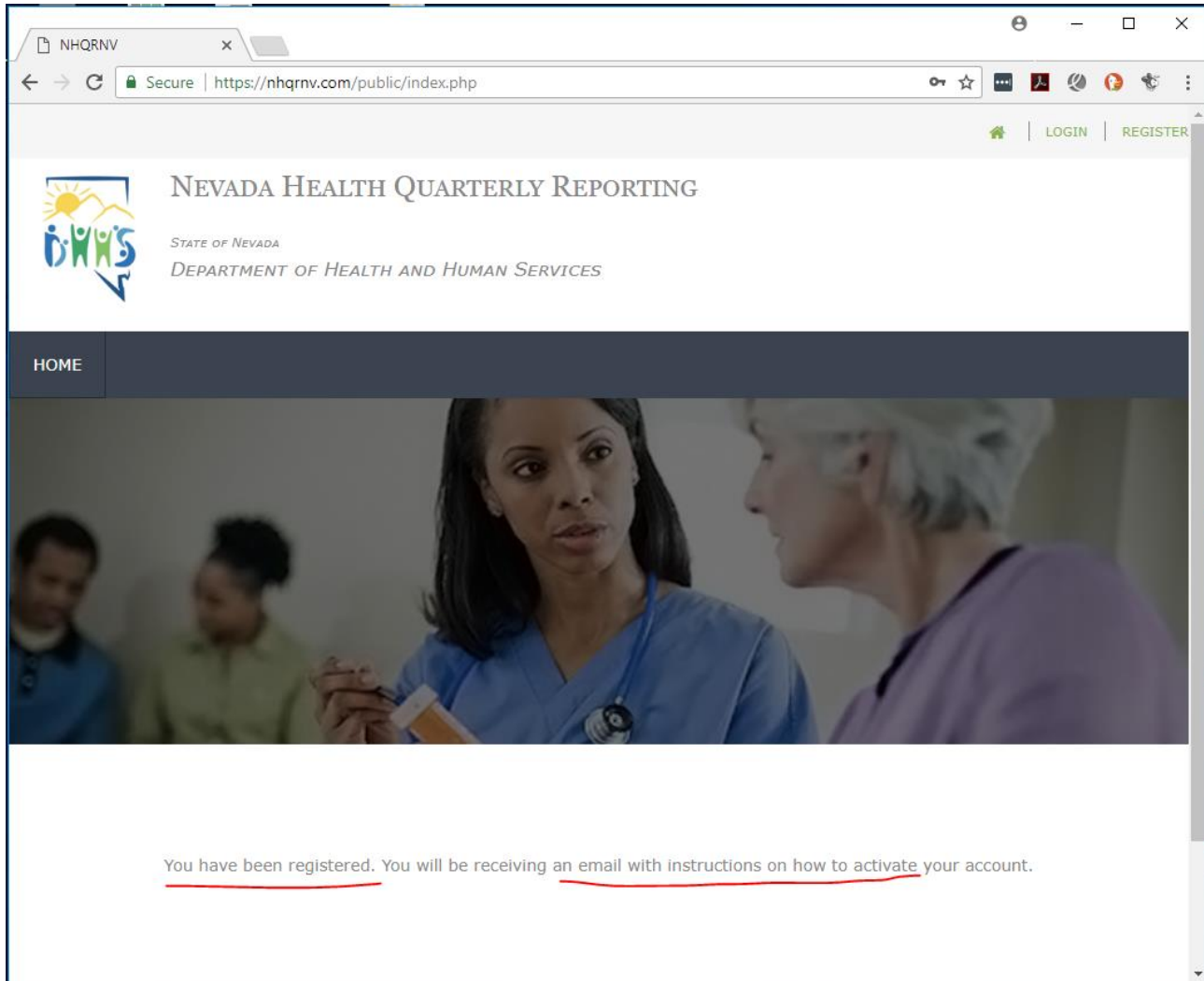
The next screen will prompt you for your new credentials and then selecting Register. Please use the email address associated with your workplace. The email you use should be unique to you, as it is used as YOUR SIGNATURE when submitting reports to the Nevada Department of Health and Human Services, Division of Health Care Financing and Policy.

The screenshot shows a web browser window with the URL <https://nhqrvn.com/public/auth/register.php>. The page title is "NEVADA HEALTH QUARTERLY REPORTING". Below the title, there are navigation links for "LOGIN" and "REGISTER". The main content area is titled "User Registration" and contains the following form fields:

- First Name:
- Last Name:
- Email:
- Password:
- Confirm Password:

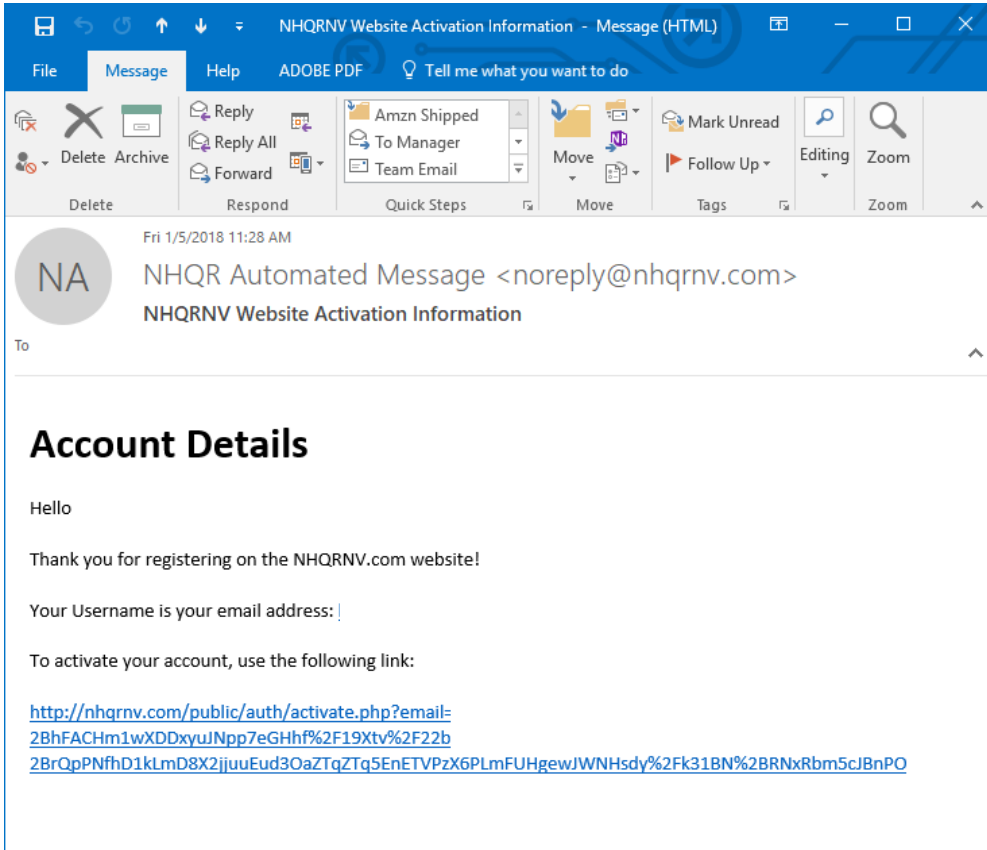
Each field has a red asterisk (*) to its left, indicating it is a required field. There is also a "Register" button at the bottom of the form.

Once you have successfully completed the registration form, you will be returned to the homepage with the following message:

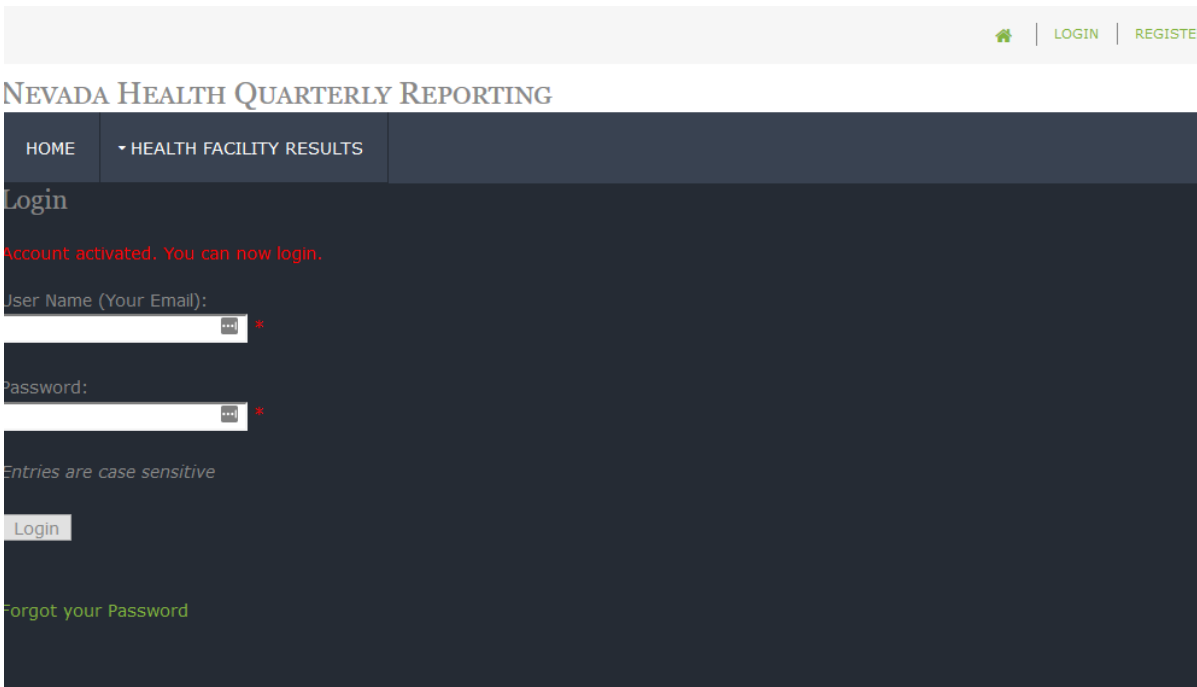


Receipt of the activation email can be immediate, or it may take 15 minutes or more, depending on the receiving email server and inbox refresh frequency settings.

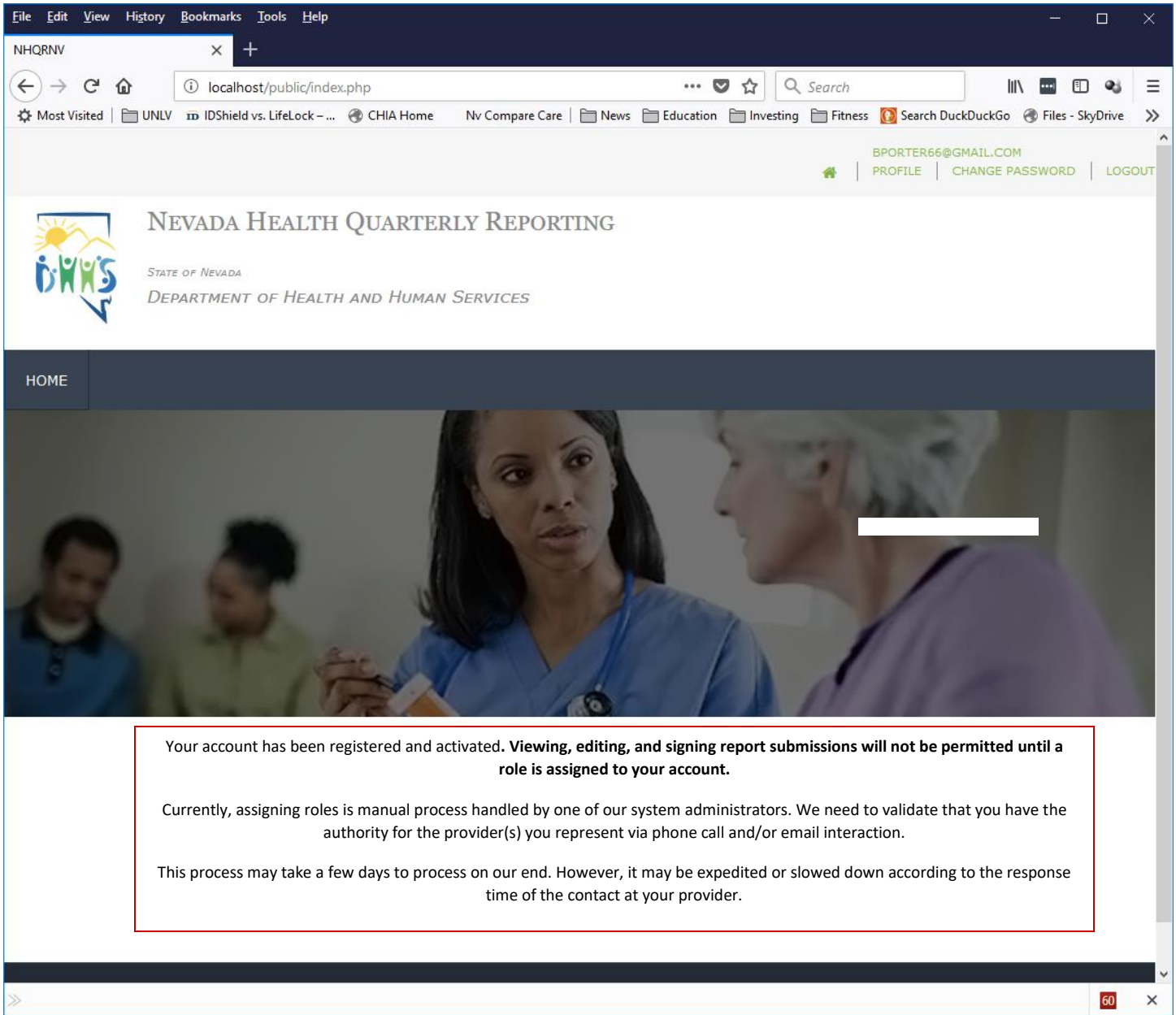
Once received, click on the link in the email to activate the account.



Clicking on the link in the email you received will result in account activation, and bring you to the login screen.



Once you have completed the steps above, the home page will display the following message until we have associated your account to the health care provider:



The screenshot shows a web browser window with the following elements:

- Browser Tab:** NHQRNV
- Address Bar:** localhost/public/index.php
- Search Bar:** Search
- Navigation Menu:** HOME
- Header:** NEVADA HEALTH QUARTERLY REPORTING, STATE OF NEVADA, DEPARTMENT OF HEALTH AND HUMAN SERVICES
- Message Box:**

Your account has been registered and activated. **Viewing, editing, and signing report submissions will not be permitted until a role is assigned to your account.**

Currently, assigning roles is manual process handled by one of our system administrators. We need to validate that you have the authority for the provider(s) you represent via phone call and/or email interaction.

This process may take a few days to process on our end. However, it may be expedited or slowed down according to the response time of the contact at your provider.